

HR INTERVIEW


Questions and Answers

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HR INTERVIEW (*Questions and Answers*)

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P R E F A C E

This book provides comprehensive concepts of interview questions in two different views such as HR and Candidate. The various management concepts are covered in HR questions to be appreciated by both freshers and the candidates who are searching for new openings. The efforts of this book have been aimed at guiding the candidates for attending the interview, especially in the core concepts of management. Thus, it is expected not only to serve the purpose for candidates but also to be equally useful to practicing HRs to have an idea about interview questions. The textual materials of the book have been divided into two parts. I hope this book will be appreciated by the beneficiaries.

I would like to take this privilege as pleasure to express my heartfelt thanks to all persons involved on completion of this book. I would like to first give my sincere thanks to lord Shiva for providing me this opportunity and move forward in my career. I feel indebted to all those persons whose thoughts and guidance have been helpful in bringing out this book. An attempt has been made to give a clear picture of HR questions and answers to the candidates who are attending interviews, in this first edition of the book.

 *Dr. Swarnalatha Balamurugan*

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First and foremost, I would like to thank my husband for standing beside me throughout my career and writing this book. He has been my inspiration and motivation for continuing to improve my knowledge and move my career forward. He is my rock, and I dedicate this book to him. I also thank my wonderful children, for always making me smile and for understanding on those weekend mornings when I was writing this book instead of playing games. I hope that one day they can read this book and understand why I spent so much time in front of my computer. I'd like to thank my parents and grandparents for allowing me to follow my ambitions throughout my childhood. My family, including my publication supporters, have always supported me throughout my career and authoring this book and I really appreciate it. I'd like to especially thank college for trusting me to guide and develop the applications for our department, and for allowing me the freedom to manage my projects and provide the necessary time and resource. I'd really like to thank college management for providing me with the opportunity to become the author for this book. In the end, I believe that the team of our college friends and co-workers that was chosen provides the perfect blend of knowledge and skills that went into authoring this book. I thank each of the people for devoting their time and effort towards this book; I think that it will be a great asset to the community! Thanks for everything, I look forward to writing the second edition soon! I owe a huge thanks to MSIT-Coimbatore for providing excellent support and advice. I also wish to thank all our technical reviewers and our VSRD Academic Publishing (A Division of Visual Soft India Private Limited). All of their efforts helped to make this book complete and we couldn't

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✍ Dr. Swarnalatha Balamurugan

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